

**REGULAR MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

Thursday, April 20, 2023
2:00 p.m.
En Banc Courtroom
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER..... Chairman Russell

ROLL CALL Chairman Russell

Open Meeting Act Statement

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND VOTE TO APPROVE, DISAPPROVE, OR TAKE ANY OTHER ACTION CONSISTENT WITH COMMISSION AUTHORITY.

1. Discussion and Possible Action to Approve Minutes

- a. The drafted minutes of the March 16, 2023, Regular Meeting of the Commission will be considered for approval.
- b. The drafted minutes of the March 16, 2023, Public Hearing of the Commission will be considered for approval.

2. Discussion and Possible Action to Approve Application for Appointment as Certified Workers' Compensation Mediator

Title 85A O.S. § 110 tasks the Commission with certifying individuals who are eligible and qualified to serve as mediators. An individual may be certified as a mediator if the applicant meets the qualifications as required by the Commission in Section 110.

The Commission will consider the certified mediator application presented at the meeting, which has been vetted by the Legal Operations Director and recommended for approval.

3. Request and Possible Action to Release Security Deposit for CCC Industries fka Crane Carrier Company, Own Risk Permit #15105

CCC Industries fka Crane Carrier Company left the self-insured Own Risk program on December 31, 2008. The Commission currently holds a \$575,000.00 surety bond issued by Travelers Casualty and Surety Company of America as a security deposit. They have petitioned the Commission to release their collateral in full.

CCC Industries fka Crane Carrier Company has complied with Commission Rule 810:25-9-19.

4. **Request and Possible Action to Approve the Distribution of Surplus Monies to Members of the Metropolitan Health Care Self Insured Group (#75220)**

Rule 810:25-11-10 of the Workers' Compensation Commission provides that any distributions of surplus funds back to the members of a group self-insurance association shall be subject to the prior approval of the Commission.

The Metropolitan Health Care Self Insured Group (“the Group”) has requested to make a partial distribution in the amount of \$1,000,000. The distribution will be payable from the following seven fiscal fund years ending on September 30th: FY 14 (\$200,000), FY 15 (\$100,000), FY 16 (\$100,000), FY 17 (\$100,000), FY 18 (\$100,000), FY 19 (\$100,000), FY20 (\$100,000), FY21 (\$100,000), and FY 22 (\$100,000).

5. **Discussion and Possible Action to Approve Consent Agenda Items for the Issuance of Fiscal Year 2024 Requisitions**

The following items, which concern the yearly routine issuance of requisitions will be approved by one vote unless any commissioner desires to have a separate vote on any or all of these items.

Item	Purpose	Agency	Fund	Requisition Total	Recurring/Non Recurring (NR)	Comments
Secretary of Commerce, Commission, Executive Director and CFO/CPO Approval (\$25,000 and Above)						
Objectstream	Case OK Design and Build	86500	210	\$ 783,000.00	N/R	Stipend end Oct '23 & Contract end 12/31/23
OMES ISD	IT Services	86500	210	\$ 314,675.32	Recurring	Potential to increase \$91K in FY2024
SIGFB	SIGFB Claimant Payments and Settlements	86500	701	\$ 300,000.00	Recurring	
OMES Risk	Comp Risk & Ins. Consulting	86500	210	\$ 250,000.00	Recurring	
Commissioners of the Land Office	Tulsa Lease (2nd of 10 Year Lease)	86500	210	\$ 123,142.92	Recurring	\$49,257.12 Shared Cost with CEC
ISO/EDI	Annual Software License and Maintenance	86500	210	\$ 70,227.00	Recurring	
Lowery & Associates	Court Reporter Services	86500	210	\$ 61,000.00	Recurring	4th of 5-year Agreement
Authority Order	P-Card Non IT	86500	210	\$ 60,000.00	Recurring	
U.S. Postal Service	Postage	86500	210	\$ 55,000.00	Recurring	
OMES Risk	Risk Ins. Premiums (WC, D&O/Empl, Vehicle, Property & Tort)	86500	210	\$ 30,997.44	Recurring	
Commission, Executive Director and CFO/CPO Approval (\$10,000 - \$24,999.99)						
OCI	New Furniture	86500	210	\$ 24,750.00	N/R	Non-recurring Estimate
OMES ABD	Shared Financial Services	86500	210	\$ 24,600.00	Recurring	
OMES HR	ABS-HR (Payroll & Benefits) - Workday@ok	86500	210	\$ 23,184.00	Recurring	
SW Solutions	FY24 Folders	86500	210	\$ 20,971.00	Recurring	
Bank of America	Merchant Credit Card Fees	86500	210	\$ 20,750.00	Recurring	
Authority Order	P-Card IT	86500	210	\$ 20,000.00	Recurring	
Thomson Reuters	4 - WEST LAW and 5 -CLEAR Subscriptions	86500	210	\$ 16,810.80	Recurring	
Mailrun	Courier Service between OKC and Tulsa	86500	210	\$ 16,000.00	Recurring	Subject to Mileage Surcharge Charge
Convergent	Access Control Additions/Modifications	86500	210	\$ 10,000.00	N/R	Estimate
Executive Director and CFO/CPO Approval (\$5,000 - \$9,999.99)						
PARKS COFFEE	Coffee Service (OKC & Tulsa)	86500	210	\$ 9,950.00	Recurring	
Standley	Administration Copier (Expired 3/30/23)	86500	210	\$ 6,588.64	Recurring	
Authority Order	Pay reimbursements as needed - Misc. Charges	86500	210	\$5,000.00	Recurring	

6. **Discussion and Possible Action to Approve Workers' Compensation Commission MFDR Form 19 Amendments and Setting the Effective Date.**

7. **Update and Discussion on Medical Fee Schedule RFP.**

8. **Discussion and Possible Action to Approve a Multiple Injury Trust Fund (“MITF”) Assessment Rate – Effective July 1, 2023 through June 30, 2024 – Pursuant to Commission Authority in 85A O.S. § 31.**
9. **Discussion and Possible Action to Approve an Interagency Agreement with OMES and OBNDCC to share Courtroom Space in the Denver N. Davison Building.**
10. **Discussion and Possible Action to Approve Building Security and Safety Enhancements and Hardware Upgrades or Purchases, to include an Updated Security Camera System.**
11. **Legislative Update and Discussion.**
12. **Update and Discussion on CaseOK.**
13. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

ADJOURNMENT.....Chairman Russell